

**CRIMINAL CODE**  
**PRIVATE PROSECUTION APPLICATION**  
**ONTARIO COURT OF JUSTICE**

**Part I: (to be completed by Informant)**

**Allegations**

Name of Informant \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City/Town \_\_\_\_\_

Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_ Email \_\_\_\_\_

Name(s) of Accused \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City/Town \_\_\_\_\_

Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship of the Accused to the Informant or Victim: *(i.e. spouse, neighbour, etc.)*

☐ I wish to appear by video by Zoom.

I wish to receive correspondence from the Court in relation to this matter by (please check and complete):

☐ email at the following email address: \_\_\_\_\_

☐ mail at the following mailing address: \_\_\_\_\_

☐ pick up at the criminal counter at the courthouse.

**Particulars of Offence:**

Date \_\_\_\_\_ Location \_\_\_\_\_

**Offence(s) Alleged**

I will say *(Please provide sufficient details of the offence(s) to support an Information to be drafted)*

(Use additional paper, if necessary)

## Witness Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Have the police investigated this incident? ☐ Yes ☐ No

What, if anything, did the police say or do as a result of your complaint?

Have you previously sworn an Information / filed a statement of allegation regarding this matter? ☐ Yes ☐ No

If yes, when? \_\_\_\_\_

Where? \_\_\_\_\_

Has another Justice of the Peace refused to issue process for this offence? ☐ Yes ☐ No

If yes, when? \_\_\_\_\_

Where? \_\_\_\_\_

Do you have any new evidence with respect to this offence? ☐ Yes ☐ No

If yes, give details:

\_\_\_\_\_  
Signature of Informant

\_\_\_\_\_  
Date

## Part II: (to be completed by Justice of the Peace)

☐ Identification of informant confirmed by Justice of the Peace

### Directions to Court Staff:

Please prepare a Private Prosecution Common Information by the Informant named above, charging the accused person named above, with the following offences(s):

The offence of \_\_\_\_\_  
against \_\_\_\_\_ Committed in the City / Town of \_\_\_\_\_  
\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Contrary to section \_\_\_\_\_

The offence of \_\_\_\_\_  
against \_\_\_\_\_ Committed in the City / Town of \_\_\_\_\_  
\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Contrary to section \_\_\_\_\_

The offence of \_\_\_\_\_  
against \_\_\_\_\_ Committed in the City / Town of \_\_\_\_\_  
\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Contrary to section \_\_\_\_\_

The offence of \_\_\_\_\_  
against \_\_\_\_\_ Committed in the City / Town of \_\_\_\_\_  
\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Contrary to section \_\_\_\_\_

The offence of \_\_\_\_\_  
against \_\_\_\_\_ Committed in the City / Town of \_\_\_\_\_  
\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Contrary to section \_\_\_\_\_

The offence of \_\_\_\_\_  
against \_\_\_\_\_ Committed in the City / Town of \_\_\_\_\_  
\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Contrary to section \_\_\_\_\_

\_\_\_\_\_  
Signature of Justice of the Peace

\_\_\_\_\_  
Date